FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS
Terms of Reference for Intern *

Name:			
Job Title:**	Cash transfer programming intern		
Division/Department:	TCE/TC		
Programme/Project Number:			
Duty Station:	Rome, Italy		
Expected Start Date of Assignment:	March 2019	**Duration:**	11 months
Reports to:	***Name:*** ***Etienne Juvanon du Vachat***	***Title:***	Resilience Expert, TCE

* Please note: If this TOR is for Consultant / PSA.SBS contract, the minimum relevant experience required **for the assignment** is as follows:
1 year for a category C 5 years for a category B 12 years for a category A

** Please enter a short title (max 25 chars) for this assignment.

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

Background:

The Emergency and Rehabilitation Division (TCE) is responsible for ensuring FAO's efforts to support countries and partners in preparing for and effectively responding to food and agricultural threats and crises. It is responsible for coordinating the development and maintenance of corporate tools and standards to enable Decentralized Offices to assist member countries to prepare for, and respond to emergencies. TCE plays a major role in the development and leadership of the Organization's Strategic Programme to increase the resilience of livelihoods to food and agriculture threats and crises (SP5). In recent years, FAO has been increasingly using cash- and voucher-based transfer modalities in its field programmes to strengthen resilience. TCE is responsible for developing and deploying corporate tools for cash- and voucher-based transfers and for providing technical and operational support, including capacity development, to Decentralized Offices implementing projects and programmes using these modalities. This internship will support these activities.

Duties and Responsibilities:

Under the overall supervision of the Senior Programme Officer, TCE, the intern will:

- Provide support to the update (in close collaboration with DOs) of the database of FAO interventions using cash and voucher modalities;
- Provide programmatic and operational support to selected FAO Cash and Voucher projects, in collaboration with Decentralized offices;
- Support the learning and knowledge management from these selected projects, as well as the production of technical papers, briefs and notes about FAO's approach to cash and voucher programming in various contexts;
- Perform any other duties related to the work of the Cash Transfer Team when required.

KEY PERFORMANCE INDICATORS

Expected Outputs:	Required Completion Date:
• Database of cash and voucher projects upgraded and regularly updated • Timely and effective programmatic and operational support provided to selected projects • Technical papers, briefs and notes regularly produced	End of assignment